

Committee: Appointments Committee

Date: Monday 28
February 2022

Title: Delegated Arrangements: Recruitment of the
permanent Director of Planning

Report Peter Holt – Chief Executive

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Summary

1. The Appointments Committee is responsible for the recruitment of the Director of Planning and at their committee meeting on 21 December 2021 nominated four members to undertake this recruitment.
2. Since then, the role has been advertised and the final members interviews will be taking place on Tuesday 8 March 2022.
3. It is proposed that for the purposes of this appointment only that the Appointments Committee form a sub-committee of the same four members, giving them authority to complete the recruitment and make the appointment to the post of Director of Planning.
4. That this sub-committee will hold a meeting on Tuesday 8 March 2022 to confirm this appointment.

Recommendations

5. That the Appointments Committee form a sub-committee of the same four members (Cllr Lees, Cllr Hargreaves, Cllr Smith & Cllr Caton), giving them authority to complete the recruitment and make the appointment to the post of Director of Planning.
6. That the sub-committee will hold a meeting on Tuesday 8 March 2022 to consider the candidates and confirm an appointment if there is a suitable candidate.

Financial Implications

7. There are no direct financial implications arising from this report.

Background Papers

8. None

Situation

9. The Appointments Committee is responsible for the recruitment of the Director of Planning and at their committee meeting on 21 December 2021 nominated four members to undertake this recruitment.

10. Since then, the role has been advertised and 6 candidates were long listed to go through to the technical stage that was held on 23 February 2022.
11. The shortlisting is taking place on 1 March 2022 and the shortlisted candidates will attend an assessment day on Thursday 3 March with the final members interviews taking place on Tuesday 8 March 2022.
12. It is proposed that for the purposes of this appointment only that the Appointments Committee form a sub-committee of the same four members (Cllr Lees, Cllr Hargreaves, Cllr Smith & Cllr Caton), giving them authority to complete the recruitment and make the appointment to the post of Director of Planning.
13. This sub-committee will hold a meeting on Tuesday 8 March 2022 to consider the candidates and confirm an appointment if there is a suitable candidate.

Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
That proper processes are not followed in the appointment of the Director of Planning	1	2	<ul style="list-style-type: none"> • HR & Procurement & governance arrangements are in place to ensure compliance with relevant employment & financial legislation & Constitutional requirements • Appointments Committee/ delegated sub-committee to agree, and be integral to the process with advice and support from HR Manager and HofPS&CE • Use of specialist and respected recruiters with depth of experience in the sector

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.